



Republic of the Philippines
Department of Education
SCHOOLS DIVISION OF MARINDUQUE

Office of the Schools Division Superintendent

May 5, 2025

DIVISION MEMORANDUM

No. 056, s. 2025

DIVISION TRAINING ON LITERACY REMEDIATION PROGRAM (LRP)

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Public Schools District Supervisors
Public Elementary School Heads
All Others Concerned

1. Pursuant to DepEd Order No. 10, s. 2025 titled "Guidelines for the Implementation of the 2025 Education Summer Programs" and to Regional Memorandum No. 65, s. 2025 titled "Conduct of Regional and Division Training of Trainers on Literacy Remediation Program (LRP)", the Schools Division of Marinduque, through the Curriculum Implementation Division, will conduct the Division Training on Literacy Remediation Program (LRP) on May 8-10, 2025 for Remediation Teachers and on May 10, 2025 for School Heads of LRP participating schools at Hotel Marinduque, Isok 1, Boac, Marinduque.
2. The activity aims to capacitate identified participants on the implementation of the LRP in their respective schools.
3. Participants in this activity include Public Schools District Supervisors, School Heads, and Remediation Teachers of LRP participating schools. Please refer to Enclosure 1 for the list of participants and Enclosure 2 for the members of the Program Management Team.
4. Remediation teacher-participants are requested to pre-register at bit.ly/LRPParticipant2025. They are expected to be at the venue before 8:00 AM of Day 1 (May 8, 2025). Check-in will be after the last session of Day 1 and check-out will be at 12:00 NN of Day 3 (May 10, 2025). Please see Enclosure 3 for the Training Matrix. Meanwhile, school head-participants are expected to be at the venue before 8:00 AM of Day 3 (May 10, 2025).
5. Remediation teacher-participants are also requested to bring with them laptop, printed Remediation Activity Sets (RAS) and Learner Activity Sheets (LAS) as well as printed letter tiles. Said materials may be downloaded from this link <https://bit.ly/lrpmaterials>. Technical specifications of which are found in Enclosure 4.
6. Accommodation and food expenses shall be borne by SDO Marinduque through the LRP Allocation Fund from the Region.



Address: T. Roque St., Malusak, Boac, Marinduque
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Email: marinduque@deped.gov.ph
Website: <https://depedmarinduque.com>

7. Teacher-participants are entitled to three (3) days service credits while School Heads and other members of the Program Management Team are entitled to one (1) day Compensatory Time-off for their attendance that will fall on weekend.

8. Immediate and wide dissemination of the contents of this memorandum is desired.


LYNN G. MENDOZA, EdD
OIC-Schools Division Superintendent

Encl.: As stated

Reference: DepEd Order (No. 010, s. 2025)

DepEd Memorandum (No. 034, s. 2025)

Regional Memorandum (No. 065, s. 2025)

To be indicated in the Perpetual Index
under the following subjects:

LITERACY REMEDIATION PROGRAM
READING PROGRAM
TRAINING

List of Participants

Teachers Group May 8-10, 2025			School Heads Group May 10, 2025
District	School	Name of Teachers	Name of School Head
Boac North	Agot ES	Ethel Jane M. Magcamit	Delailah L. Lagria
	Buliasnin ES	Grace Ann O. Mazon	Cecilia R. Logatoc
	Don Luis Hidalgo MS	Meriel M. Novenario	Ricardo M. Maaño
	Maligaya ES	Danica M. Buenaventura	Ronilo A. Nabing
	Poctoy ES	Mary Ann M. Marciano	Nelsie M. Mampusti
	Tanza ES	Nerelyn D. Magdalita	Cresencia L. Landoy
Boac South	Balaring-Caganhao ES	Airen M. Canaria	Elsa Q. Lingon
	Bangbangalon ES	Liezel H. Mirones	
	Bantay ES	Veberlyn J. Mangana	Cleobilly J. Valentino
	Boac South CS	Mariel D. Montante	Joemar L. Linga
	Cawit ES	Beverly J. Masangkay	Mary Amor F. Jandusay
	Don Severino Lardizabal MS	Jeany Ann M. Manuba	Daryl S. Janda
	Mainit ES	Joven L. Novenario	Pinky M. Mabiog
	Tambunan ES	Rhea R. Naranjo	Melvin M. Logdat
Buenavista	Bagtingon ES	Decerie D. Francisco	Grace A. Cruzado
	Bicas-Bicas ES	Melanie B. Fellizar	Larry D. Quijano
	Binunga ES	Analyn D. Marquez	Oscar V. Manalo
	Buenavista CS		Dezza G. Perlas
	Daykitin ES	Lanny N. Luna	Francisco P. Quindoza
	Lipata ES	Anilyn M. Manahan Jean Lhee S. Privado	Milarosa P. Salvacion
	Pag-asa ES	Araj R. Umali	Glen P. Espirituo
	Sihi ES	Eden M. Borces	Vanneza F. Morgado
	Tungib ES	Anna Kriza R. Salud	Marvin M. Jinao
	Yook ES	Aiza T. Saez	Dexter S. Rolloque
Gasan	Bognuyan ES	Josie O. Asunto	Mylene M. Forteza
	Tabionan ES		Mildred S. Madriaga
	Tapuyan ES	Mergie S. Guevara	Venus D. Adonis
	Banuyo ES	Ruselen M. Castillo	Romel S. Sanchez
	Quatis ES	Emelyn M. Lumaban	Franklin S. Palomares
Mogpog	Balanacan ES	Emelyn M. Matining Lucila P. Molbog Jeanne C. Villagonza	Garry R. Monteagudo
	Butansapa ES	Jessabel B. Macunat	Reynaldo J. Ilagan Jr.
	Mogpog CS	Maridy L. Jalos	Leo L. Mapacpac
	Nangka ES		Gina M. Mapacpac
	Sumangga ES	Sonia O. Lopez	Rhodalyne T. Mangcoy
	Tarug ES	John Aristotle P. Real	Arleen O. Rodelas
Sta. Cruz East	Makapuyat ES	Realiza P. Pilar	
	Pulong Parang ES	Alona P. Sace	Genelyn J. Regio
	Pantayin ES	Estelita R. Parreno	Ma. Amparo R. Miras
	Tambangan ES	Imee P. Quitariano	Mandy R. Piguerra
	Taytay ES	Lolita R. Quindoza	Rosalina D. Regio

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Sta. Cruz North	Aturan ES	Novelyn P. Principe	Donwency R. Monterozo
	Balogo ES	Richard B. Murillo	Rafael P. Ariola
	Botilao ES	Mark Lendel P. Rogelio	Enrico M. Mercene
	Kalangkang ES	Maria Magdalena T. Villaruel	Alvin P. Reynoso
	Kasily ES	Maricar R. Monterey	Ma. Cristina P. Mangana
	Punong ES		Edna R. De Luna
Sta. Cruz South	Labo ES	Florentina R. Padolina	Analiza R. Paulin
	Maniwaya ES		Annalisa P. Rodas
	Mongpong ES	Kimberly M. Rodelas	Richard P. Ordillano
	Santa Cruz South CS	Maria Elena R. Penaflor	Apollo P. Pernia
Torrijos	Bonliw ES	Ailyn P. Ampeloquio	Mario V. Almonte
	Cagpo ES	Cheena Maica D. Murillo	Meleah P. Rey
	Malibago ES	Carollaine R. Romasanta	
	Maranlig ES	Rochelle R. Regalado	Joan V. Pilar
	Marlangga ES	Flordeliza P. Frias	Edna M. Jalos
	Payanas ES	Rechilda D. Roncale	Cristina C. Colopano
	Sibuyao ES	Mary Grace Q. Loto	Grace V. Cabral, EdD
	Suha ES	Norielene B. Grimaldo	Lucy P. Roldan
	Tigwi ES	Miriam P. Macailao	Donna Bella R. Rocha
	Torrijos CS	Maria Fatima A. Jamilla	Joselito P. Linga

PUBLIC SCHOOLS DISTRICT SUPERVISOR- PARTICIPANTS

District	Name of Public Schools District Supervisor
Boac North	Mrs. Aurea L. Mazo
Boac South	Mrs. Myra R. Labay
Buenavista	Mrs. Maridel G. Lincallo
Gasán	Dr. Elvin C. Perlas
Mogpog	Mr. Warlito P. Constantino
Sta. Cruz East	Dr. Jay P. Peña
Sta. Cruz North	Dr. Maria Lourdes P. Ricohermoso
Sta. Cruz South	Mrs. Constanca R. Vasco
Torrijos	Dr. Dingson A. Desena
	Dr. Joven M. Marasigan

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LIST OF PMT MEMBERS AND RESOURCE SPEAKERS

NAME	POSITION	OFFICE	ROLE
1. John M. Chavez	Chief Education Supervisor	CID	Program Manager
2. Jelly L. Sore	Education Program Supervisor	CID	Resource Speaker/ Learning Manager
3. Florie M. Regencia	Education Program Supervisor	CID	Learning Manager
4. Dr. Fretzie P. Alcantara	Senior Education Program Specialist	SGOD	M&E Officer
5. Rey R. Raymundo	Education Program Specialist	SGOD	M&E Officer
6. Kyle David V. Atienza	Senior Education Program Specialist	SGOD	Process Observer
7. Charmain J. Mogol	Division Librarian	CID	Secretariat
8. Jessarene R. Madronio	Administrative Asst.	CID	Secretariat
9. Dante Monteclaro	Admin. Aide-Casual	OSDS	Support Staff
10.	Nurse	SGOD	Welfare Officer
11.	Nurse	SGOD	Welfare Officer
12.	Nurse	SGOD	Welfare Officer
13. Jake C. Yao	Master Teacher	Tapuyan ES	Resource Speaker
14. Maribel E. Orpalas	Principal	Bangbangalon ES	Resource Speaker
15. Rona Mae M. Paradero	Principal	Makapuyat ES	Resource Speaker
16. Norman P. Romasanta	Principal	Malibago ES	Resource Speaker
17. Marie Floriann G. Epa	Teacher	DLHMS	Resource Speaker
18. Liza P. Villavicencio	Teacher	Buenavista CS	Resource Speaker
19. Lizel A. Sotto	Master Teacher	Tabionan ES	Resource Speaker
20. Catherine Ample S. Lozano	Master Teacher	Nangka ES	Resource Speaker
21. Helen Q. de Luna	Master Teacher	Punong ES	Resource Speaker
22. Syrine R. Orqueza	Teacher	Maniwaya ES	Resource Speaker
23. Jayna R. Frias	Teacher	Torrijos CS	Resource Speaker



TENTATIVE MATRIX OF ACTIVITIES

**Teachers Group
May 8-10, 2025**

Date/Time	Activity/Session
<i>Day 1 (May 8, 2025)</i>	
7:00 – 8:00 AM	Arrival of Participants
8:01 – 8:45 AM	Opening of Program/Preliminaries
8:46 – 9:15 AM	Setting of Expectations
9:16 – 9:30 AM	Health Break
9:31 – 11:00 AM	Agenda Setting and Overview of the Remediation Program
11:01 – 12:00 NN	Session 1: Mind Setting
12:01 – 1:00 PM	Lunch Break
1:01 – 1:45 PM	Session 2: Core Messaging
1:46 – 3:00 PM	Session 3: Walkthrough of Remediation Materials
3:01 – 3:15 PM	Health Break
3:16 – 4:45 PM	Session 4: Stages of Reading Development
4:46 – 5:00 PM	Open Forum/End-of-the-Day Evaluation
5:01 – 6:00 PM	Debriefing/Dinner
<i>Day 2 (May 9, 2025)</i>	
7:30 – 8:00 AM	Management of Learning
8:01 – 9:45 AM	Session 5: Strategies for Strategic Reading (Scarborough Rope)
9:46 – 10:00 AM	Health Break
10:01 – 12:00 NN	Session 6: Strategies for Automaticity: Phonological Awareness
12:01 – 1:00 PM	Lunch Break
1:01 – 2:45 PM	Continuation of Session 6
2:46 – 3:00 PM	Health Break
3:01 – 4:45 PM	Continuation of Session 6
4:46 – 5:00 PM	Open Forum/End-of-the-Day Evaluation
5:01 – 6:00 PM	Debriefing/Dinner
<i>Day 3 (May 10, 2025)</i>	
7:30 – 8:00 AM	Management of Learning
8:01 – 9:45 AM	Continuation of Session 6
9:46 – 10:00 AM	Health Break
10:01 – 12:00 NN	Session 7: Strategies for Strategic Reading
12:01 – 1:00 PM	Lunch Break
1:01 – 2:00 PM	Session 8: Administering the Check-in Tools and Reporting
2:01 – 3:00 PM	Session 9: Review of Strategies in the RAS
3:01 – 3:15 PM	Health Break
3:16 – 4:15 PM	Operationalizing the Program
4:16 – 5:00 PM	Evaluation and Closing Program



TENTATIVE MATRIX OF ACTIVITIES

School Heads Group
May 10, 2025

Date/Time	Activity/Session
7:00 – 8:00 AM	Arrival of Participants
8:01 – 8:30 AM	Opening of Program/Preliminaries
8:31 – 9:45 AM	Mind Setting and Core Messaging
9:46 – 10:00 AM	Health Break
10:01 – 11:00 AM	Session 1: Understanding the CRLA Results
11:01 – 12:00 NN	Session 2: Profile of Learners in Low Emerging Category: Understanding the Teachers' Perspective on Instructional Supervision
12:01 – 1:00 PM	Lunch Break
1:01 – 2:00 PM	Session 3: Instructional Supervision: Coaching and Mentoring and the Gift of Feedback
2:01 – 2:45 PM	Session 4: Systems Support for LRP
2:46 – 3:00 PM	Health Break
3:01 – 4:15 PM	Session 5: Operationalizing the Remediation Program
4:16 – 5:00 PM	Evaluation and Closing Program

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LRP LEARNING RESOURCES TECHNICAL SPECIFICATIONS

Remediation Group	Materials	Type/Form	Recipient	No. of Copies	Trim Size (in)	COVER					
						Color	Paper Type	Paper Weight	Paper Color		
									L*	a*	b*
Emerging	Remediation Activity Sets (RAS)	Book	Teacher	1	8.5 x 11 (Folded)	4/0	C1S	250-260 gsm	92	0	-3
	Alphabet Flashcard	Card	Teacher	2	4.13 x 5.83 (A6) (spread)						
	Word Card	Card	Teacher	1	4.13 x 5.83 (A6) (spread)						
	Letter Tiles	Card	Teacher and Learner	2 sets for Teacher; 2 sets for Learner	2 x 2 (spread)						
	Learner Activity Sheets (LAS)	Book	Learner and Teacher	1	8.5 x 11 (Folded)	4/0	C1S	250-260 gsm	92	0	-3
	Picture Cards	Card	Teacher	1	8.5 x 5.5 (spread)						

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Remediation Group	INSIDE PAGES						Finish and Protection	Binding	No. of Inside Pages	Orientation	Font	Alignment
	Color	Paper Type	Paper Weight	Paper Color								
Emerging	1/1	Book Paper #60	80-90 gsm	89	0	-3	Gloss Lamination	Wire-o		Portrait	Calibri	Flush left
	1/1 Vowels - red; Consonants - black	Foldcote	350 gsm	92	0	2	Gloss Lamination (both sides) or Plastified	Loose	2 (26 flashcards)	landscape	Andika New Basic	Center
	1/1	Foldcote	350 gsm	92	0	2	Gloss Lamination (both sides) or Plastified	Loose	2 (54 wordcards)	landscape	Andika New Basic	Center
	1/1 Vowels - red; Consonants - black	Foldcote	350 gsm	92	0	2	Gloss Lamination (both sides) or Plastified	Loose	2 (26 letter tiles)	NA	Andika New Basic	Center
	4/0	Book Paper #60	80-90 gsm	89	0	-3	Gloss Lamination	Padding or Wire-o/ Spring		landscape	Andika New Basic	Flush left
	4/1	Foldcote	350 gsm	92	0	2	Gloss Lamination (both sides) or Plastified	Loose	2 (68 picture cards)	portrait/ landscape		

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